**Attachment A: Deliverables**

The following reports and deliverables are due from EQRO to FHKC by the dates indicated in the chart below. This chart is not an exhaustive list of reports and deliverables required by the Contract. In the event of any conflict between Attachment A and the Contract, the Contract supersedes.

|  |  |  |
| --- | --- | --- |
| **Report/Deliverable Name** | **Contractual Reference** | **Frequency and Due Dates** |
| Implementation plan | ITN | Within 5 Business Days of Contract execution |
| PIP Reports | 3.1 | November 1; annually |
| Performance Measure Validation Reports | 3.2 | September 30; annually |
| Compliance Assessment Reports | 3.3 | December 1; annually |
| Network Adequacy Validation Reports  | 3.4 | August 31; annually |
| Encounter Validation Reports | 3.5 | 45 days after receipt of the encounter data; quarterly |
| Annual Technical Report | 3.8.1 | January 2; annually |
| Monthly Activities Report | 3.8.2 | 5th calendar day of each month; monthly |
| Quarterly Activities Report | 3.8.2 | 15th calendar day of the month; quarterly |
| Internal Quality Control Plan | 3.8.3 | July 1; annually |
| Key Personnel Contract Matrix | 4.1.1 | Upon Contract execution; as changes occur |
| Subcontractor Monitoring Schedule | 4.4.4 | October 1, 2024 |
| SOC 2 Type II Audit Report | 4.6.1 | December 1; annually |
| System Security Assessment Report or HITRUST certification | 4.6.2 | December 1; every three years |
| Continuity of Operations Plan | 4.8 | January 1; annually |
| Proof of Insurance Coverage  | 5 | Within 10 Business Days of Contract execution; Annually by December 31 or by the insurance expiration date |
| Commercial Crime Insurance | 5.6 | Within 15 Business Days of Contract execution |
| Background Screening Attestation | 6.2.1 | December 1; annually |
| System Security Plan | 6.3.1; 6.3.3 | Draft due within 30 Calendar Days of Contract execution; final due 10 Calendar Days after submission of draft; annually by February 1 beginning in 2025 |
| System Security Plan Attestation | 6.3.1 | December 1; annually |
| Audited Financial Statements | 10.5 | July 1; annually |
| Conflict of Interest Disclosure | 10.9 | Within 5 Business Days of Contract execution; January 15; annually; or within 10 Business Days after becoming aware of any potential conflicts of interest |
| Lobbying Disclosure | 10.26 | Upon Contract execution; January 15; annually |
| Affidavit of Compliance | 10.31 | December 1; annually |